

March 11, 2015

Taylorville Redwood Campus
Academic & Administration Bldg. 428

8:00 a.m.

Attendance: Trustees— Chair Gail Miller, Vice Chair Stan Parrish, Sanch Datta, Clint Ensign, Carlos Moreno, Pat Richards, Annie Schwemmer, Richard Tranter; President Deneece Huftalin, Secretary Janice Schmidt

Excused: Ashok Joshi, David Lang

Guests: Provost Clifton Sanders (interim); Vice Presidents Barbara Grover, Alison McFarlane, Tim Sheehan, Nancy Singer (interim); SLCC representatives Randall Adams (IT), Kevin Brockbank, Kent Frogley, Joe Gallegos, Roderic Land, Darren Marshall, Lois Oestreich, Nancy Michalko, Joy Tlou; Assistant AG Morris Haggerty; Regents Marlin K. Jensen, Joyce P. Valdez.

Media Representatives: None

	Agenda	Discussion Summary and Action	Assignments
I.	Board Business A. Trustee Audit Committee Report 1. Action: Approve Annual Financial Report	Chair Gail Miller conducted the meeting. Referring to the Annual Financial Report that was distributed at the last meeting, Trustee Ensign moved to approve the SLCC 2014 Annual Financial Report. Trustee Parrish seconded the motion; a vote was taken and the motion carried unanimously.	
II.	Consent Calendar	Trustee Richards moved, seconded by Trustee Ensign, to approve the minutes of the previous meetings and all other items on the Consent Calendar. A vote was taken and the motion carried unanimously.	
III.	President's Report A. President Huftalin 1. Information: Facts at Your Fingertips	At the retreat in January, Trustees asked for a summary of facts that could be used to answer questions about the College. President Huftalin asked Trustees to review the <i>Facts at Your Fingertips</i> pamphlet to see if it would meet their needs. It is produced annually and could be revised to include any helpful information. Any suggestions for additional information should go to the President's office. It is doubtful the College will receive funding for a Westpointe building this year but we may get planning money. GOED held a meeting yesterday with Boeing; they are looking at an expansion of their Salt Lake facility and the College would be involved in setting up the workforce training needed. Our Westpointe building would support that type of training.	
	B. Instruction Report— Interim Provost Sanders 1. Moment of Mission, Dean Kevin Brockbank	Dean Kevin Brockbank shared information on competency-based education (CBE) and efforts to create a new, more flexible modality of learning for adults that has not been available before. There is open enrollment every Monday and students purchase a time frame and then complete as much as they can at their own pace within that time in a hybrid mix of face-to-face and on-line learning. Prior learning assessment is built in and learning is measured by demonstrated competency, not class time. CBE was recognized by the College as innovator of the year and they also participated in the White House College Day of Opportunity. The College is a lead for a Department of Labor TAA grant to	

		implement CBE school-wide, starting in the School of Applied Technology. SLCC is a Department of Education experimental sites initiative participant and a Lumina Foundation CBE network member.
	<p>C. Student Services Report—Interim VP Singer</p> <p>1. Action: ADA Policy, Second Reading</p>	<p>The ADA policy was developed by the Universal Access Committee to ensure that the College is accessible to everyone. Trustee Parrish moved, seconded by Trustee Schwemmer, to approve the ADA Access and Reasonable Accommodations Policy. The vote was unanimous in the affirmative.</p>
	<p>D. Business Services Report—VP Klaus</p> <p>1. Action: Second Tier Tuition and Student Fees</p> <p>2. Action: Approval to Appoint Institutional Legal Counsel</p> <p>3. Information: Surplus Property Operations Report</p>	<p>Assistant VP Darren Marshall presented the proposed second tier tuition for Trustee approval. First tier tuition is established by the Regents to help cover the 25% portion of compensation approved but not covered by the state. Second tier is determined by each institution to fund projects or initiatives. Based on what the Legislature approves for compensation, the Regents anticipate first tier will increase 0-4%. At a tuition hearing on February 25, students approved a range of 0-3% increase for second tier tuition. This would be a total increase of 0-7% (or \$0 to \$106 increase per semester for a full-time student). SLCC has the second lowest tuition in USHE and is in the middle nationally. A follow-up report will be given when tuition is finalized. President Huftalin feels the College will not add any second tier. Trustee Parrish moved to approve a range of 0-3% increase for second tier tuition at SLCC. Trustee Ensign seconded the motion; a vote was taken and the motion carried unanimously.</p> <p>The Student Fee Board received requests for an increase of \$13.25 in fees but approved an increase of only \$5, making the total \$216.50 per semester for full-time students. Trustee Ensign moved, seconded by Trustee Richards, to approve an increase of \$5 in student fees. A vote was taken and the motion carried unanimously.</p> <p>The College has received great service from Morris Haggerty, Assistant Attorney General, but our needs have grown and most of the sister institutions our size have additional general counsel. Legal issues would be divided based on functional type. Funding for this new position was approved in the budget round last year. Trustee Datta moved to approve the appointment of internal legal counsel. Trustee Parrish seconded the motion; the vote was unanimous in the affirmative.</p> <p>Surplus property operations showed an increase of revenue due to the sale of property from the old AD building and two vehicles. Per plans, some of the fund balance was transferred to recycling and IT infrastructure. Wages went up because of increased work load in moving to the new building. Mr. Marshall will check to see if that was a one-time increase and report back to the Trustees.</p>

	E. Institutional Advancement	Report in the agenda.	
	F. Government and Community Relations Report—VP Sheehan	VP Sheehan said the legislative session had not been good for higher education after a good year last year. The first priority was compensation at 3% (higher ed currently at 2%), followed by mission-based funding for distinctive mission and student support (not funded). Next was a performance-based funding request of \$5 million (funded at \$8 million as of today but only \$2 million in ongoing). Cyber-security was not funded. Funds are set aside for health care, but that is still in debate.	
	G. Institutional Effectiveness Report—VP Grover 1. Information: Mandatory Testing Update	Policy requires mandatory placement testing for matriculated (degree-seeking) students to register but that was suspended in 2013 to see if it would benefit enrollments and allow the College time to look at the process. That review has taken place and mandatory testing will resume April 1. Accurate placement helps students succeed. Encouraging students to take math and English early models a clearer pathway to completion. Personal interest courses will not require testing unless there is a pre-requisite.	
	H. Campus-Based & Constituents Reports (in the agenda)	Reports are in the agenda. Trustee Moreno said part of his report had been deleted without his approval. President Huftalin explained the deleted portion was part of a wider conversation on concerns about the international student office and Dr. Singer is working on that. Trustee Moreno said his March report did not have to be revised but asked that his future reports not be changed without his approval.	Dr. Singer will work on a process to ensure input and approval if changes are recommended.
IV.	Information Sharing and Input	The purpose of this part of the agenda is an opportunity to ask questions and identify challenging issues we are facing. President Huftalin invited Trustees to let her know in advance what they would like discussed. She shared that the College is embarking on a conversation on institutional values—where we are institutionally in terms of shared values and then use them to guide our actions and processes. We are also having in-depth discussions for both faculty and staff around values, core themes, and professional development. In April there will be a college-wide survey to identify values and the results will be shared with the Trustees.	
V.	Calendar of Upcoming Events	Scholarship luncheon Friday at 11:30. The meeting schedule should be revised to show the April meeting in 2015 (not 2014).	
VI.	Adjournment	Trustee Richards moved, seconded by Trustee Schwemmer, to adjourn the meeting at 9:08 a.m.	

Approved by SLCC Board of Trustees April 8, 2015.